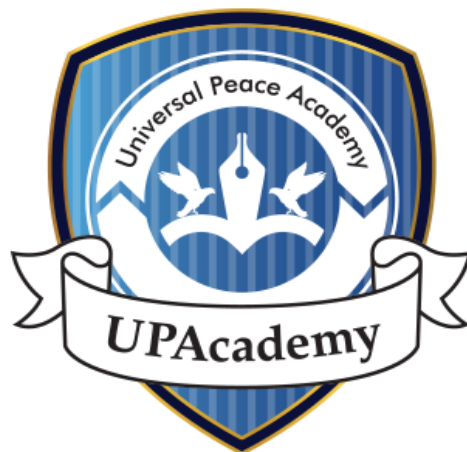

2014 Handbook for the recruitment of the 2nd class of cadets

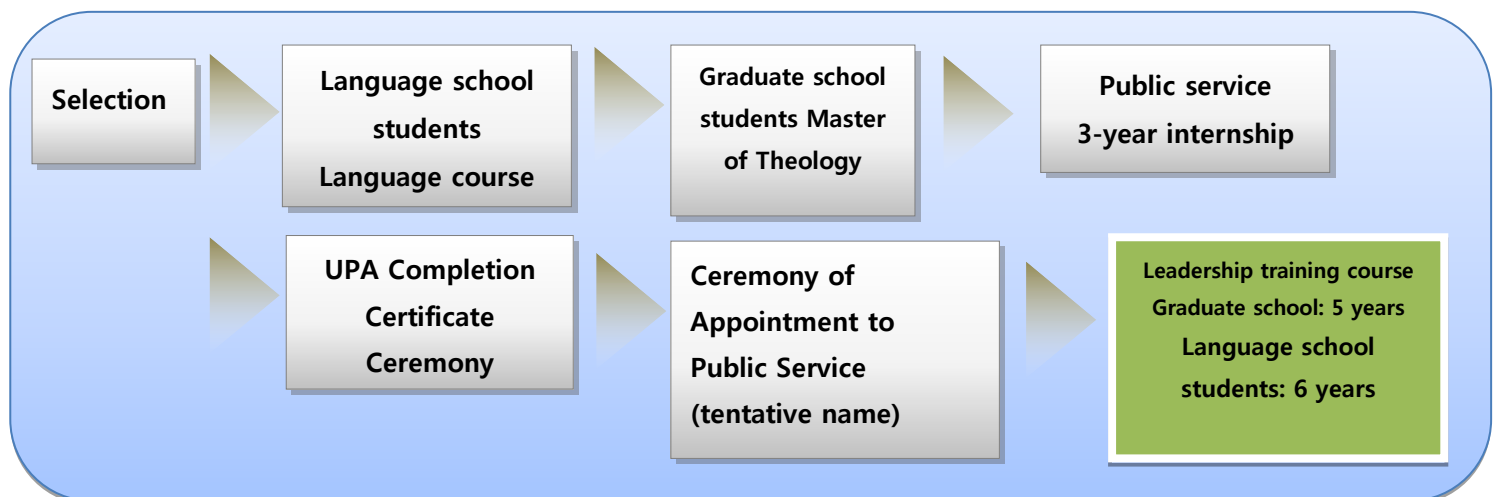


천주평화사관학교
Universal Peace Academy

The Universal Peace Academy is recruiting its second class of cadets, in compliance with True Mother's request, made in view of the urgent need of reestablishing the tradition of Principle-centered training for 2nd generation leaders.

The Universal Peace Academy was initiated on March 4, 2013 and is divided into two programs:

- the graduate school and the language school. The language school students study Korean language for one year and, provided they pass the Korean level test by the end of the year, they are eligible to enter the graduate school.



- ① A Unification church member with a model life of faith, good physical health, and a clear understanding of the providence
- ② Graduation from a 4-year university, or having earned a degree of equal or higher status
- ③ Born after January 1, 1984
- ④ A neat personal demeanor, and without physical or mental handicaps.

Area of Recruitment	Recruitment Quota
Universal Peace Academy 2nd class	Graduate school students: -- people
	Language school students (reserve cadets): -- people

2. Benefits of Admission to the Universal Peace Academy

- ① True Parents Pledge Ceremony for Ministry Leaders
(Certificate of 5-year public life service)
- ② Scholarship given by True Parents to cover tuition, dormitory, and education fees
- ③ After a 2-year course of study, each graduate will be appointed to a public mission
(following an interview with the Human Resources Department)
- ④ Training in faith, spirituality, and Principle, as well as extra-curricular classes, practical professional education, after-school activities and language training (Korean, English, Japanese)
- ⑤ Special vacation programs, including visits to holy grounds, and a global cultural missionary experience
- ⑥ UPA monthly allowance (120,000 won)

3. Documents to submit / matters to consider: Please submit all necessary documents together.

[Application documents]: Submission by email (upa1@hanmail.net)

[Application deadline: Korean date, November 1st (Friday) 10:00 am ~ November 18th (Mon) 2013 6:00 pm

- ① Entrance Application (see graduate school's prescribed entrance application form; must attach photo) (Download: <http://www.upa1920.org>)
(A signature is required on the recommendation form (by the national leader in the case of foreign applicants, and by a local church leader in the case of Korean applicants))
- ② Copy of College Transcript
- ③ Copy of Diploma from a 4-year university, or a letter attesting that you are about to graduate
- ④ One copy of applicant's medical report (including blood test, X-ray, uroscopy)
- ⑤ For Chinese applicants: 但，中国国籍的学生，需要，户口本原件（翻译公证），身份证（父，母，本人）复印件个一部（需要领事确认）
- ⑥ Copy of Test of Proficiency in Korean (TOPIK level 2), **if available**

- Language students: Level 2

- Graduate students: Level 4 (Japanese) Level 3 (countries other than Japan)

- ⑦ Copy of **high quality photo** (recent photo, taken in the last 6 months; regular size 3.5x4.5cm, over 400dpi)

(Foreign applicants should also provide an ID photo and a full-body photo)

Be sure to submit all of the documents listed above.

[Only for successful applicants]: Submission by mail

**[Address] 477-852 Gyeonggido Gapyeonggun Sorakmyeon Misariro
324-211 CheongShim Graduate School of Theology, Administration
Office**

[Application deadline: 6 pm, 13th of January, 2014]

- ① Entrance Application (application form for the graduate school, with attached photo)
 - ② Diploma from a 4-year university, or a letter attesting that you are about to graduate
 - Must be verified by Korean translation
 - ③ College transcript - Must be verified by Korean translation
 - ④ Medical report (including blood test, X-ray, uroscopy)
 - ⑤ Copy (1) of passport (international confirmation accepted)
 - ⑥ Additional document submission (necessary for foreigners)
 - Copy of Alien Registration Card (foreign residents of Korea)
 - Those who graduated from a university outside of Korea need to submit a notarized and apostillized Certificate of Graduation from a 4-year university
 - **Test of Proficiency in Korean (TOPIK)** must be submitted
 - **Language students: Level 2**
 - **Graduate students: Level 4 (Japanese) Level 3 (countries other than Japan)**
- (If the candidate is able to communicate fluently -- without any difficulty-- with the interview committee, he/she can enter without the TOPIK)

- ⑦ For Chinese applicants: 但，中国国籍的学生，需要，户口本原件（翻译公证），身份证（父，母，本人）复印件个一部（需要领事确认）

Please submit all of the documents as requested.

[NOTICE]

- ① The course of study of the Universal Peace Academy extends to five years (2-year master course + 3-year public internship); in the case of insufficient Korean, we provide a one- year course of Korean study in the language school.
- ② Please double check all of the documents sent by internet and mail.
- ③ We cannot accept documents received after the application period deadline.
- ④ Please send all of the application documents together.
- ⑤ Even if the applicant is accepted, if he/she is not able to enter Korea prior to the 7-day workshop, or if there is some reason for their disqualification during the 7-days workshop, their admission will be canceled.
- ⑥ If the language school student does not pass the TOPIK Korean language test and the UPAcademy final interview within a 1-year period, he/she will not be able to enroll in the graduate school program (Japanese applicants must pass the TOPIK level 4, whereas other international students must pass the level 3 exam).
- ⑦ After submission of all required documents, please deposit the application fee in your own name. (Only for successful candidates)
- ⑧ Acceptance can be cancelled upon finding any falsified information or records in the application.
- ⑨ If any part of the application is incomplete after the application deadline, the application will not be accepted.

4. Procedure for entry to the school

1) Applicants

- ① Send the application documents by e-mail
(Application period: Nov 1st-Nov 18th 2013)
- ② After taking the entrance exam (interview, theoretical-exam, physical-test), wait for the results (announced by e-mail or phone call)

2) Successful candidates

- ① Payment of the Application Registration Fee (deposit in the applicant's name).

(Only for successful applicants)

(70,000 won, Woori Bank: 1005-301-213155, CheongShim Graduate School of Theology); the application registration fee is non-refundable

② Payment of the UPA language students application registration fee

Deposit in the applicant's name **(Only for successful applicants)**

(50,000 won, post-office: 101956-05-000191, CheongShim Graduate School of Theology),

The application registration fee is non-refundable.

BANK NAME	KOREA POST OFFICE
SWIFT CODE	SHBKKRSEKPO
NATION	SOUTH KOREA
ACCOUNT OWNER'S NAME	CHEONGSHIM SINHAK DAEHAKWON DAEHAKKYO
ACCOUNT NUMBER	101956-05-000191
ADDRESS	SAN102, SONGSANRI, SEORAKMYEON, GAPYEONGKUN, GYEONGGIDO, SOUTH KOREA
PHONE NR.	031) 589-1570

[After entering the Universal Peace Academy (language institute) the cadets will personally pay for these items during the semester]

Content		Cost	Notes
Cultural education fee		150,000	Cultural trip
Textbook fee	Class textbooks	135,000	There may be a difference in the cost, depending on the class
	Hoon Dok materials	15,000	
Total		300,000	

③ Please check all items necessary for the 7-day workshop, and for the school, before entering the UPAcademy

2) Selection test for local cadets (Koreans and foreign residents living in Korea) - Theoretical and physical tests, and in-depth interview)

[Please be sure that you bring your ID card with you when you come to the test venue]

- ① Place and date of the selection test: CheongShim Graduate School of Theology,
Nov 23rd – Nov 24th, 2013; gather in the Main Building classroom # 211 at 10 am)
- ② November 23rd: **Written test** (Translation of Peace Messages, Divine Principle test),
Physical test (Sit-ups, push-ups, long-distance running): bring sports clothes

	Sit-ups	Push-ups	Long distance running
Men	45 reps/2 min	40 reps/2 min	1.5 km/8 min
Women	20 reps/2 min	20 reps/2 min	1.2 km/8 min
*It is highly recommended that a candidate trains in advance for the physical test			

- ③ November 24: in-depth interview (Please wear a suit or formal clothes)

3) Foreigner selection test (Skype Interview)

- ① Skype Interview: Last week of November (The date will be announced via website)
- ② Test Content: Skype interview, written part (Divine Principle, English test),
- ③ Written test: After the interview via skype, the English and DP tests will be sent to the applicant via e-mail. After completing the tests, attach the test file and email the file back to the UPAcademy within the time limit. The test will be filled in via computer, and there will be a choice of Korean, Japanese or English versions.
- ④ Successful candidates should pass the physical examination during the 7-day workshop.
- ⑤ If the candidate is absent, or unwilling to take part in the local test and Skype interview, he/she will be disqualified (please check your Skype and internet connection beforehand). A weak internet connection which hinders communication, or being unprepared for the interview, can be a serious disadvantage to the applicant.

- ⑥ If any applicant is caught cheating during the English and/or theoretical tests he/she will be disqualified.

4) Official Announcement of Acceptance of Candidates

- ① Announcement of the successful (accepted) applicants will be made at the end of December.
(In the case of unavoidable circumstances, the date can be postponed)
- ② Successful candidates will be contacted individually by SNS, telephone call or e-mail.
- ③ Original documents must be submitted and the application fee must be paid.
Otherwise, it is not possible to be accepted.
- ④ All successful candidates must first attend a 7-day workshop organized by the UPA, prior to entering the school. There may be a disadvantage for those who do not participate.

5. Process of visa issuance for successful foreign applicants

- ① Successful candidates will be sent documents from the CheongShim Graduate School of Theology and True Parents' Language Institute (before receiving such letter of acceptance, please contact the Korean embassy in your country, in advance, and check on which documents you will need for the visa application).
- ② Obtaining a D-2 visa for graduate students, or a D-4 visa for language institute students, arrive in Korea before the start of the UPAcademy 7-day workshop, which will be held for 7 days prior to the official start of the school term.
- ③ Please begin the visa process as soon as you have received the acceptance letter. It is highly recommended that you have most or all official documents notarized and apostillized prior to receiving an acceptance letter due to the length of time required to notarize and apostillize the documents. Once the visa process is initiated at the embassy, the entire visa procedure should be completed, at the latest, by the middle of January, 2014.
- ④ Once the visa is obtained and a plane ticket purchased, please inform the UPA HQ by email: <upa1@hanmail.net>
- ⑤ Accommodations for foreign students who arrive in Korea earlier, will be provided from the end of February (The precise date will be announced in advance).

6. Universal Peace Academy 7-day workshop

- ① Date: February 24th – March 2nd 2014
- ② Place: CheongShim Graduate School of Theology
- ③ Who: successful candidates, being admitted as the 2nd class of Universal Peace Academy cadets
- ④ Things to prepare: Divine Principle, Cheon Seong Gyeong, holy song book, Bible, toiletries, personal items for 1 semester, personal medicine, personal things, blanket, official suit (black color), shoes, sport shoes, sportswear, personal laptop, white t-shirts, holy robe

7. Transportation Information: from Incheon Airport to UPAcademy

- ①-1) Take bus nr. 6705 from bus stop 11A, located on the first level of Incheon International Airport, exit 4B. Journey time: approx. 1 hour 20 min, fee: 15,000 won
- ①-2) Take bus nr. 6006 from bus stop 11B, located on the first level of Incheon International Airport, exit 5A. Journey time: approx. 1 hour 20 min, fee: 10,000 won
- ② Take bus nr. 7000 that goes to CheongShim Hospital (CheongShim Byeongwon) from Jamshil station, exit 5
- ③ Take the shuttle bus to the CheongShim Graduate School from the CheongShim Hospital.
(See the attached bus schedule)

8. Other contacts and phone numbers

- ① **Universal Peace Academy:** +82)31-589-1580~4, Fax: +82)31-589-1680
- ② **Director:** cell phone +82-10-8131-7488, **Vice director**(English):+82-10-4066-6049,
Administrator: +82-10-7158-5185, **Educational officer:** +82-10-7521-2285,
Discipline officer (Japanese): +82-10-9727-0966
English: +82-31-589-1580, Japanese: 82-31-589-1585
- ③ Email: upa1@hanmail.net
- ④ Homepage: www.upa1920.org
- ⑤ **CheongShim Graduate School of Theology**
Tel: +82-31-589-1552 E-mail : csgst@cheongshim.ac.kr / Fax. +82-31.589.1559
Homepage: www.cheongshim.ac.kr/

⑥ True Parents Language School

Tel: +82)31-589-1572 E-mail: tli@cheongshim.ac.kr/Fax. +82-31-589-1579

Homepage: tli.cheongshim.ac.kr/

9. Matters requiring serious attention:

- ① When applying for the UPA, decide whether you are applying for the graduate school program or the Korean language institute. (To take part in the graduate school classes requires Korean language ability)
- ② You do not need to apply for foreign insurance in your country, since that will be taken care of by the UPAcademy (1 year – around 200,000₩) upon your arrival.
- ③ Even if one may have passed the exams and the interview, in case a chronic disease is discovered, that was not reported before or during the application process, the applicant will be sent back home.
- ④ Those who are unable to complete the program at the Universal Peace Academy due to having left, or having received the maximum number of penalty points for unethical behavior (including smoking, drinking, opposite-sex problems) during the program, will be dismissed from the school and must return all living expenses and tuition fee to the UPAcademy.
- ⑤ The Universal Peace Academy is not an ordinary graduate school, but a school where rules are strictly enforced; every cadet should follow the UPA HQ rules appropriately. Only those who are capable of living in a group environment should apply.
- ⑥ The Universal Peace Academy is a course of training for future Unification Church leaders, so only those who have the desire to do a public mission in the future should apply.
- ⑦ The cadet education will be conducted not only by the UPA staff members, but also by senior cadets, who should therefore be respected.
- ⑧ Universal Peace Academy studies include not only the study of theology, but also foreign languages such as Japanese and English, extra-curricular classes, and martial arts.
- ⑨ During vacation time there are special activities including witnessing, fundraising, and voluntary work in Korea, and abroad.
- ⑩ The Universal Peace Academy entrance ceremony is scheduled to be held on

March 4, although this date is subject to change.

- ⑪ Graduate school students are eligible to graduate only after completing 2 years of academic studies
- ⑫ A scholarship is provided by the UPA – tuition fee, dormitory fee and monthly allowance included. The daily-life items and necessities should be paid from one's own expenses (personal things, textbooks, etc.).
- ⑬ There is a need to prepare beforehand a personal laptop (for studying).
It is strongly recommended that language school students have a Korean language electronic dictionary prior to entering the UPA.
- ⑭ Leaving the campus and taking trips off the campus will be controlled by the UPA HQ.
- ⑮ Successful candidates from China and Cuba need to obtain additional documents for visa issuance from the Korean embassy in their home countries.